



## Employment Application

Name: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

Mobile: \_\_\_\_\_

Position(s) you are applying for: \_\_\_\_\_

If applicable, who at Gellibrand referred you? \_\_\_\_\_

How / where did you hear about this position? (i.e. online search, word of mouth, newspaper etc.)

\_\_\_\_\_

Ideally, how many hours a week do you want to work? \_\_\_\_\_

What is the shortest shift you would be willing to work?

1-2hrs

2-3hrs

3-4hrs

4hrs or more

Which hours are you available to work? (Please select all that apply)

	Morning (7am – 10am)	Daytime (10am – 3pm)	Evening / Sleepover (3pm – 10pm)
Mondays:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tuesdays:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Wednesdays:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thursdays:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fridays:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Saturdays:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sundays:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Will these availabilities remain the same for the next 6 months?

Yes

No

If we offer you the position, when would you be able to start? \_\_\_\_\_

Gellibrand operates throughout the western suburbs of Melbourne. **Please check any locations that you do not wish to work at:**

City of Brimbank

City of Hume

City of Maryibyrnong

City of Melton

City of Darebin

City of Hobsons Bay

City of Melbourne

City of Wyndham

**Do you have a driver's license?**

Yes

No

**If yes, what classification of license is it?**

Full

Probationary (*Red*)

Probationary (*Green*)

Learners

**Are you an Australian Citizen?**

Yes

No

**If you are not an Australian Citizen, what type of Visa do you have?**

Permanent

Temporary

Spousal

Work/Holiday

Other

If other, please specify: \_\_\_\_\_

**If you are not an Australian Citizen, do you have a work permit?**

Yes

No

If yes, when does it expire? \_\_\_\_\_

**Do you have a current Workplace Level 2 First Aid Certificate?**

Yes

No

**If no, would you be willing to get one? (At your own expense)**

Yes

No

**Are you currently employed elsewhere, or doing voluntary work?**

Yes

No

**If yes, will this continue if you gain employment with us, and in what capacity?**

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**In the last 10 years, have you resided continuously in an overseas country for 12 months or more?**

Yes\*

No

*\*If yes, you will be required to provide the relevant overseas criminal or police record check. In some extenuating cases, where this record is unobtainable, character reference checks may be conducted with at least two individuals who personally knew you while you were residing in the other country.*

**To successfully apply, you must send this completed employment application form, your resume and a cover letter as attachments to: [recruitment@gellibrand.org.au](mailto:recruitment@gellibrand.org.au)**